

## NOTICE OF MEETING

### HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 504

The Board of Directors of Harris County Municipal Utility District No. 504 (the District") will hold a regular meeting on Friday, May 2, 2025, at 12:00 p.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, San Jacinto Conference Room, Houston, Texas\* and via teleconference and videoconference (note that you must register for the videoconference which can be done at: <https://us02web.zoom.us/meeting/register/tZMpcumrqTwuGtPoAQJk8BfJnyMowhd5fF9j>). Once registration is complete, a telephone number to join via teleconference, a link to join via videoconference, and a password for each will be provided), to discuss, and if appropriate, act upon the following items:

1. Public comments. (A statement of no more than 3 minutes may be made of items of general relevance. There will be no yielding of time to another person. State law prohibits members of the Board from commenting on any statement or engaging in dialogue without an appropriate agenda item being posted in accordance with the Texas Open Meetings Act. Comments should be directed to the entire Board, not individual members. Engaging in verbal attacks or comments intended to insult, abuse, malign, or slander any individual shall be cause for termination of time privileges.)
2. Approve minutes.
3. Update from Harris County Municipal Utility District No. 412, including report from the Joint Facilities Committee.
4. Report from Best Trash.
5. Security matters, including the Constable's report and report from the Security Committee.
6. Tax assessment and collections matters, including delinquent tax collections, installment agreements, and payment of tax bills.
7. Adopt Resolution Requesting Appraisal of Property and Certificate of Estimated Appraised Value.
8. Amendment to Agreement for Services of Tax Assessor/Collector.
9. Financial and bookkeeping matters, including payment of the bills and review of investments.
10. Budget for fiscal year end June 30, 2026.
11. Travel Reimbursement Guidelines and Director Expenses for the Association of Water Board Directors summer conference.
12. Report on detention, drainage, and storm water quality facilities, including proposals for additional work.
13. Request from West Lake Church regarding potential use of temporary septic system.
14. Operation of District water, wastewater, and storm water facilities.
15. Hearing on termination of water and sewer service to delinquent customers and authorize termination of service.

16. Approve Consumer Confidence Report and authorize operator to deliver Consumer Confidence Report and file certificate of delivery with the Texas Commission on Environmental Quality.
17. Engineering matters, including authorize design, preparation of plans and specifications, approval of plans and specifications, advertisement for bids, bid review, contract award, Pay Estimates and Change Orders, acceptance of projects, and direct engineer to notify insurance company of new facility, if appropriate, for projects, including:
  - a. Madera Run Parkway Expansion (from Hickory Arroyo Drive to Radura Road), including tree planting in public right-of-way;
  - b. Woodland Hills Drive at Pine Peak Way Traffic Signal;
  - c. clearing and grubbing to serve Groves North retail;
  - d. Groves North retail public infrastructure;
  - e. lift station no. 1 expansion and generator addition;
  - f. lift station nos. 2 and 3 generator additions;
  - g. rehabilitation of ground storage tank no. 2 (interior and exterior) and ground storage tank no. 1 (exterior);
  - h. District Capital Improvement Plan and Joint Capital Improvement Plan with Harris County Municipal Utility District No. 412;
  - i. commercial development and District plan review;
  - j. update on development of GIS asset management system;
  - k. utility commitment letters, including nontaxable user fee calculations;
  - l. discuss dedication of District facility; and
  - m. other engineering matters.
18. Deeds, easements, encroachment agreements, and side letter agreements, including proposals for environmental services and consents to encroachment.
19. Landscaping report, including authorize design, preparation of plans and specifications, approval of plans and specifications, advertisement for bids, bid review, contract award, Pay Estimates and Change Orders, acceptance of projects, if appropriate, for the following:
  - a. The Groves, Section 40;
  - b. The Groves, Section 41;
  - c. landscaping improvements to Tranquility Grove Drive cul-de-sac; and
  - d. landscaping improvements to Madera Run Parkway.
20. Report regarding development in the District, including approve development financing agreements, amendments to development financing agreements, and consents to assignment of developer reimbursement rights.

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

21. Report from Communications Committee, including District website matters.
22. District action items list.



/s/ Sanjay Bapat

Attorney for the District

**\* The Board will conduct an in-person meeting at its physical meeting location. The Board is making available a Zoom video option for members of the public to listen to the meeting and to address the Board during the public comment item. Please note that this meeting will be conducted via teleconference and videoconference. Note that you must register which can be done at: <https://us02web.zoom.us/meeting/register/tZMpcumrqTwuGtPoAQJk8BfJnyMowhd5fF9i>. Once registration is complete, a telephone number to join via teleconference, a link to join via videoconference, and a password for each will be provided.**

*Harris County Municipal Utility District No. 504 reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations Regarding Real Property), Section 551.073 (Deliberations Regarding Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations Regarding Security Matters), and Section 551.087 (Economic Development).*

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